

## Contact

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(LinkedIn)

## Top Skills

Robotics  
Augmented Reality (AR)  
Software Development

## Certifications

NVIDIA-Certified Associate: AI  
Infrastructure and Operations  
SAP Technical Consulting Virtual  
Internship on Forage  
Financial Markets (with Honors) Yale  
University on Coursera  
Google IT Support Professional  
Certificate

## Honors-Awards

Good Citizenship Award  
Certificate of Recognition  
Eagle Scout

# Matthew Topham

Comp Sci  
Boulder, Colorado, United States

## Experience

### Self-employed

Delivery Driver  
April 2025 - Present (6 months)  
Boulder, Colorado, United States

Developed Tasker auto-offer-accept + auto-google-nav processes to keep driving hands-free. Grubhub offers automatically accepted and navigated to while driving, improving safety

### Domino's

Pizza Delivery Driver  
May 2023 - July 2023 (3 months)  
Boulder, Colorado, United States

### Self-employed

Delivery Driver  
2018 - 2020 (2 years)  
Carpinteria, California, United States

### Rincon Beach Club and Catering

Operations Assistant  
2016 - 2017 (1 year)  
Carpinteria, California, United States

Performed multiple activities, such as loading and unloading trucks, packing, delivering, setting up, and picking up rentals. Arranged and managed events along with overseeing the gardens and grounds at the Rincon Beach Club.

Sustained equipment in proper working order. Worked with team to ensure the compliance of client standards in events.

### Professional Sound Services

Marketing Manager/Website Designer/Administrator  
February 2013 - September 2016 (3 years 8 months)  
Santa Barbara, California

In this capacity, I updated E-commerce website, including prices, descriptions, images, and categorization for increasing online traffic. I administered company website, content, and social media accounts for expanding business in targeted areas. I operated company computers remotely along with maintaining workstation safety. I participated with senior management in planning marketing budget, executing press releases, and coordinating special events.

Related Skills: Digital Marketing Activities, Content Development, Cross-functional Coordination, Troubleshooting, IT Tools and Software Integration

Integrated diversified tools and applications, such as Google Apps for work management, Google Analytics implementation and management, troubleshooting, system disassembly, PC customizations, Hardware configuration, HTTP web design, software installation, and Windows 10 installation.

Monitored ad creation, ad placements, and constructed monthly newsletter as well as designed marketing material comprising rental catalogs, business cards, line cards / banners for trade shows, media Kit (sell ad space, market eblasts, website ads, and newsletter ads.

### Arnold Magnetics Corporation

Quality Assurance, Document Control, & Inventory Assistant

May 2011 - November 2011 (7 months)

Camarillo, CA

In this role, I captured outgoing units photographs and calculated measurements for quality assurance. I facilitated senior management in decision-making process by formulating excel charts of employee performance on the production line.

Related Skills: Measurements Calculation, Photographs Capturing, Excel Sheets Preparation

Evaluated incoming parts and distributed them amongst production floor along with proceeding blueprint revisions.

### Professional Sound Services

Service Repair Technician

January 2008 - December 2008 (1 year)

New York City, NY

In this role, I administered repairs of rental stock and executed incoming repairs from customers and shipped outgoing repairs to customers for ascertaining maximum customer satisfaction.

Related Skills: Stock Repairing, Customer Services, Shipping Operations Management, Relationship Building

Tested, cleaned, and repaired Rental Stock as well as formulated custom cables.

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## Education

University of Colorado Boulder

Bachelor of Arts - BA, Computer Science · (August 2025 - August 2027)

Front Range Community College

Associate of Science - AS, Computer Science · (September 2021 - May 2025)

Villanova Preparatory School

· (2003 - 2007)